The 2024 Pneumococcal Vaccine Rollout Registration Software
Integrated with the Influenza & COVID-19 Booster Registration

A Step-by-Step Guide presented by Mr Ronald Barbara

Charge Nurse – SNM Head Office Primary HealthCare (Floriana)
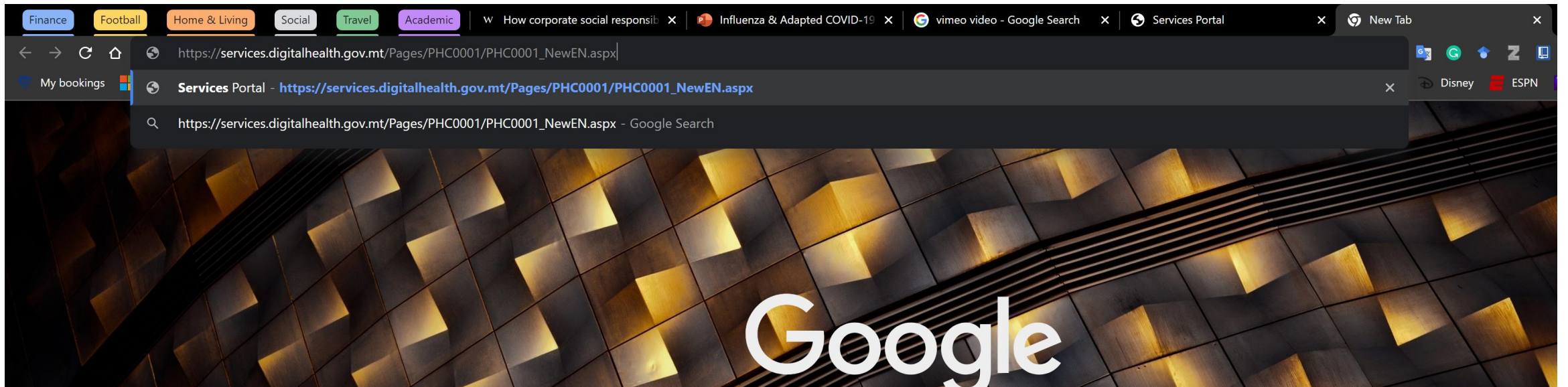
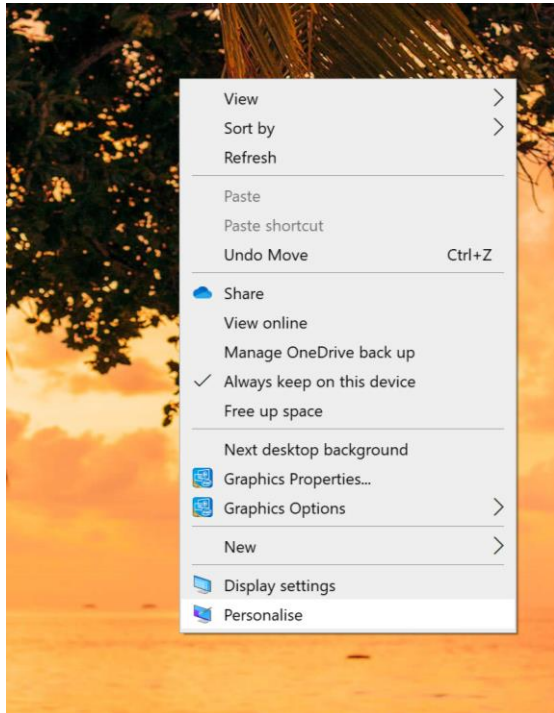Version.24

1. First, copy below link address (*ctrl+c*)

https://services.digitalhealth.gov.mt/Pages/PHC0001/PHC0001_NewEN.aspx

2. Open Internet browser – e.g. Google

3. Paste the copied above Link address (*ctrl+v*) on the service portal to be browsed and opened.

# 4. You can also create a desktop shortcut.
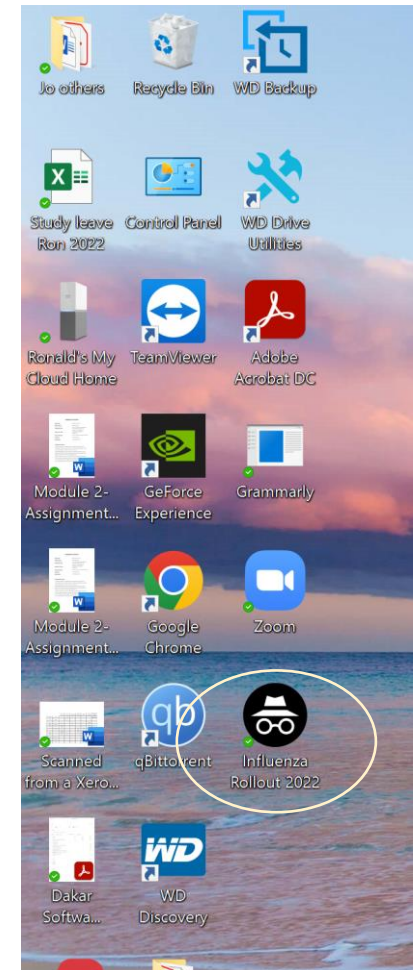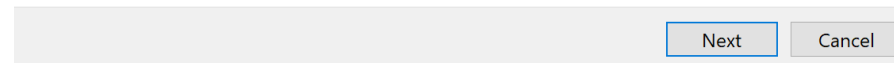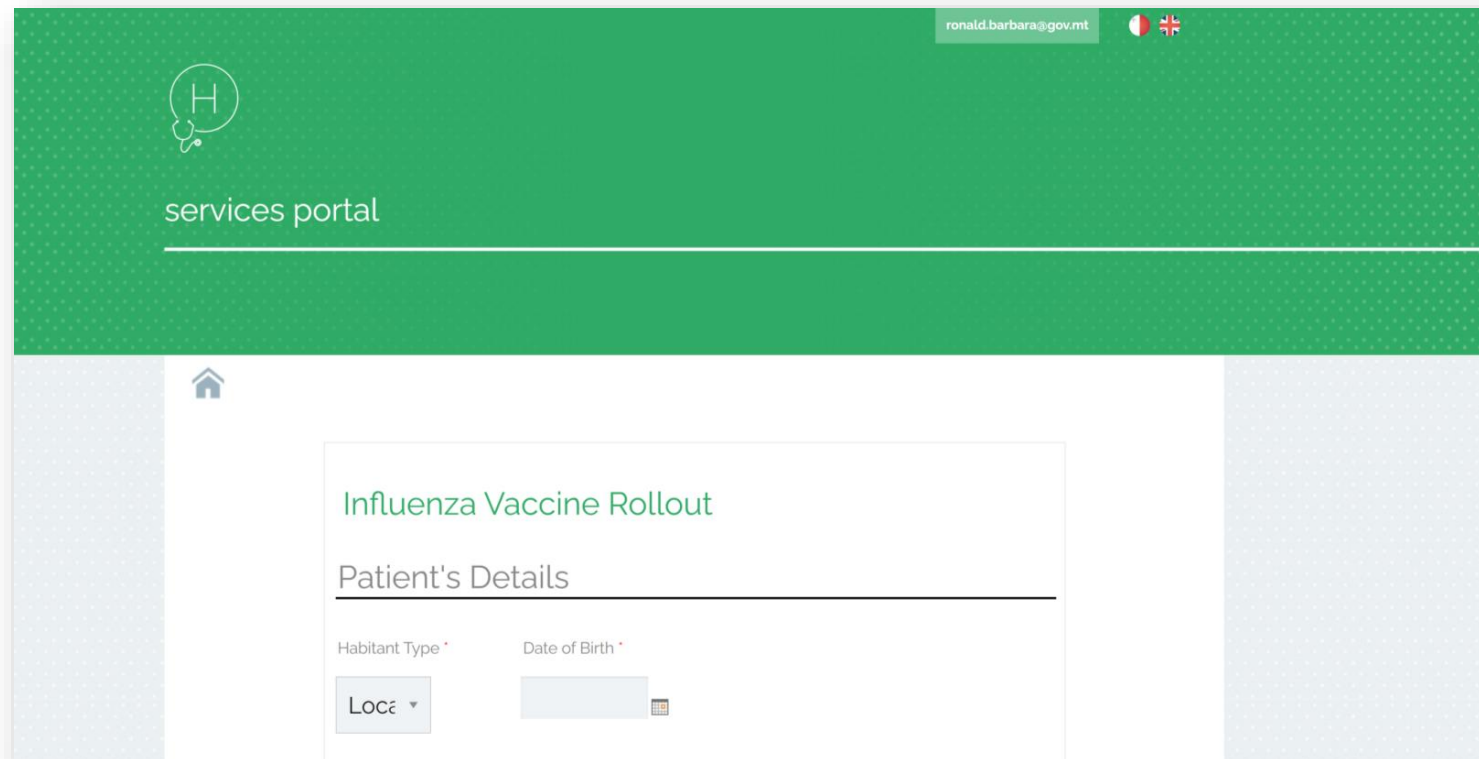## Easy … call IT or Ronald for support how to do it on any PC desktop.

5. Digital health Webpage will open, and prompt you to log in either using the MITA login or E-ID function.

Ideally use the MITA Username (*Corp ID*) followed by your *Corp. Password.*

6. Once, logged on Home page to the Service portal page with your password login (see image below)

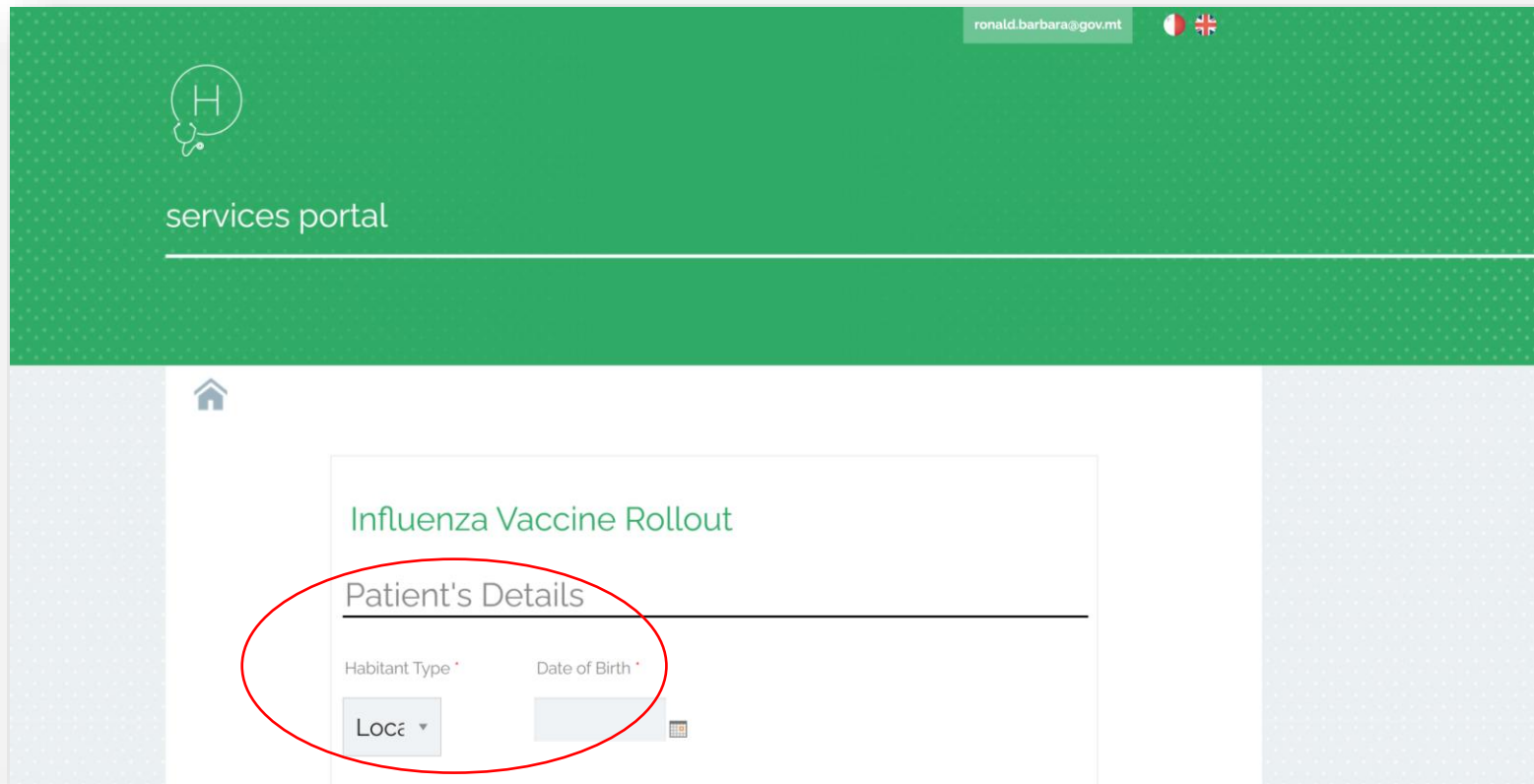7. Start the Registration of the Vaccination roll-out with **Patient's details**.

8. All * are to be entered, most selections from drop-down menus.
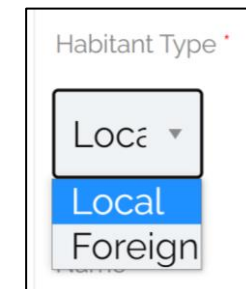
9. First to choose the **Habitant Type**.
  9a. <u>Local</u>  - all clients with a registered official local ID Card numbers (M/G/A/L/H etc).
  9b. <u>Foreign</u> – all visiting & foreign clients who poses no ID card. This function
    will require manual entry of client's details.

10. For the <u>Local Habitant</u> option, the next detail that needs to be entered is the **Date of Birth** and the **ID Card No.** (which are linked together).

These functions are important as the program will link it and generates automatically personal details including <u>Name & Surname</u> of client from 🔴 **identità** Malta database system.

11. Hence, enter **Date of Birth**, using the calendar function.

12. Followed by the **ID Card number**. Note: Case-sensitive and extra front "0's" are not required, refer to image as an example. Then press "*Get Details*" and name, surname and full ID card number will be generated.

13a. Next section is about classification of **age-group** and **vaccination history** checks.

13b. With regards to the age group section, please note that by default, the *17-54 years* age group is shown.
This is therefore a "not automatically calculated field", thus the correct age group must be selected from the drop-down menu.

13c. If age group is not properly chosen a red alert note will be prompted when registration will be saved, stating that *age group does not match date of birth.*

## Patient's Details

Please address the following:
• Age Group does not match date of birth

| Habitant Type * | Date of Birth * | ID Card Number * |
| --- | --- | --- |
| Local ▾ | 16/01/1965 | 0065165M |

Get Details

| Name * | Surname * |
| --- | --- |
| RONALD | BARBARA |

Age Group *

55 - 64 years ▾

14. The following section is regarding the <u>Clinical Details</u> of the vaccination.

15. Next to choose the right value for the **Institution,** <u>Primary HealthCare</u> is by default.

a. <u>Primary HealthCare</u> will link to a drop-down list of all PHC Health centres, community clinics, NIS and other units. This function is intended for all Primary HealthCare administrators, whilst the

b. <u>Other</u> institution refers to all other entities that administer the Influenza vaccines such as Private GPs, Pharmacies, Nursing Homes, Residential private settings and Local Council etc.
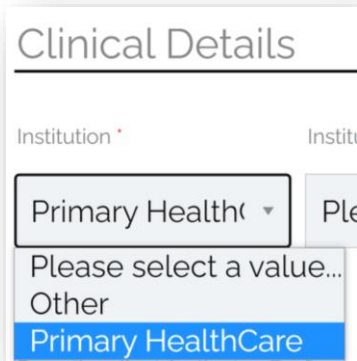
Lastly, choose the location where vaccination is being administered.
All Institution Locations are listed in alphabetical-order.
Refer to the examples print screen images e.g. used Hamrun Community Clinic.
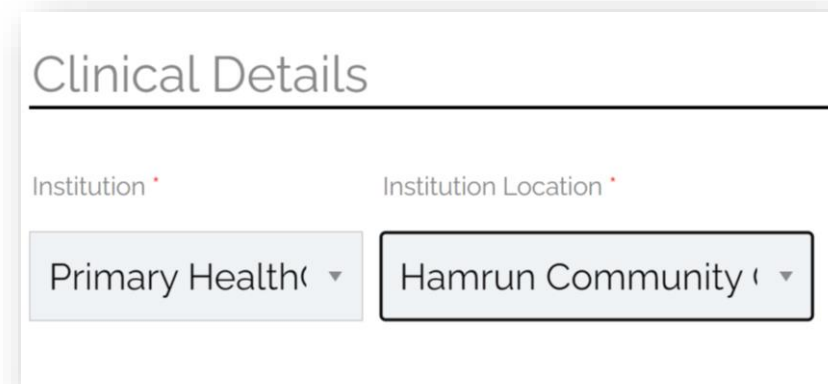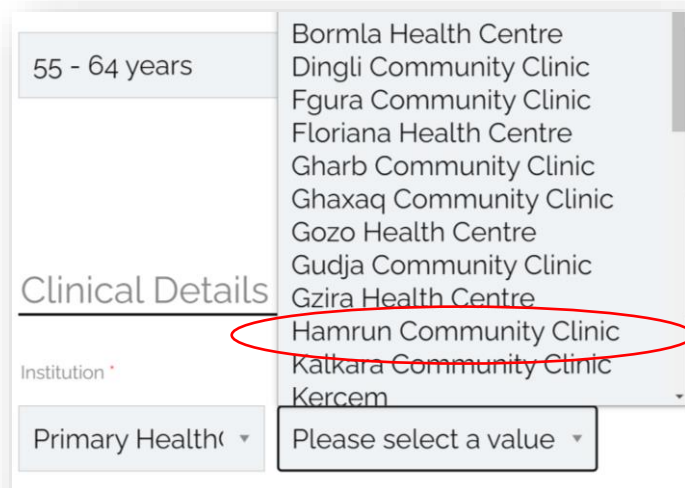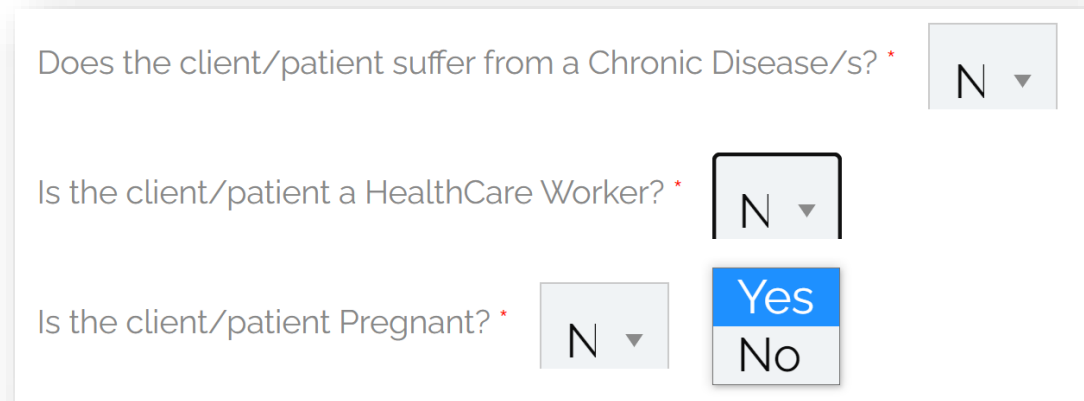
16. The following part is to choose the information about the client visa-vi his/her eligibility for vaccination.

Choosing the right value (Yes/No/NA) from the next 3 drop-down menus as per print-screen example.

Does the client/patient suffer from a Chronic Disease/s? *   N ▾

Is the client/patient a HealthCare Worker? *   N ▾

Yes

Is the client/patient Pregnant? *   N ▾   No

17. The last part of the registration process is all about the *Vaccination* administration process.

Vaccine Administration

☐ COVID

☐ Influenza

☐ Pneumococcal

18. First, important to choose (tick) the **Vaccine Administration** command, whether it is <u>Influenza</u>, <u>COVID-19</u> or <u>Pneumococcal</u> or a combination of all three vaccines, or any two.

19. Automatically, the system will generate a check Vaccination History. A one-liner report of whether any vaccination records are found uncertainty if already received vaccination during this campaign as per archives on the Nintex system.

Vaccine Administration

☑ COVID — No vaccination record found for COVID

☑ Influenza — No vaccination record found for Influenza

☑ Pneumococcal — No vaccination record found for Pneumococcal

20a. Then follow to the **Influenza** details from 5 drop-down menus:

- Infectious Agent
  - Brand name
  - Batch Numbers
- Type of Vaccine delivered
- Site of Injection – Left/Right arm

20b. Regarding **COVID Vaccine** details the only detail which will be a bit tricky is the "*Dose Number*". A number must be entered e.g. 6

<span style="color:red">Remember that Dose 1 & 2 were the primary doses, then other 3-4 boosters where given (Purple card, Green Card and Yellow Card).</span>

21. Last important information is **Date of Administration** by using the calendar function.

## Influenza Vaccine Details

| Infectious Agent | Brand Name | Batch Number |
|---|---|---|
| Influenza ▼ | Influvac Tetra ▼ | G36 ▼ |

| Type of Vaccine Delivered | | Date of Administration |
|---|---|---|
| Intramuscular Vaccine ▼ | | 22/10/2024 📅 |

Site of Injection

Left Arm ▼

## COVID Vaccine Details

| Infectious Agent | Brand Name | Batch Number |
|---|---|---|
| COVID ▼ | Pfizer Biontech XBB1.5 ▼ | HH0832 ▼ |

| Type of Vaccine Delivered | Dose Number | Date of Administration |
|---|---|---|
| Intramuscular Vaccine ▼ | 6 | 22/10/2024 📅 |

Site of Injection

Right Arm ▼

22. This year we introduced the 3rd. Vaccine

The **Pneumococcal Vaccine** details will need to be inputted from 8 different drop-down menus:

- Infectious Agent
- Brand name
- Batch Numbers
- Type of Vaccine delivered
- Dose Number = 1
- Date of Administration
- Site of Injection – Arm or Thigh
- Whether immuno-compromised Adult or vulnerable child option.

23. Finally, important to press **SAVE**.

If any parameter is missing, system might fail to save, and a RED Alert notification will be prompted.

## Pneumococcal Vaccine Details

| Infectious Agent | Brand Name | Batch Number |
| --- | --- | --- |
| Pneumococcal ▼ | Prevenar 20 ▼ | LK4704 ▼ |

| Type of Vaccine Delivered | Dose Number | Date of Administration |
| --- | --- | --- |
| Intramuscular Vaccine ▼ | 1 | 22/10/2024 |

Site of Injection

| Right Arm ▼ | ☐ Immunocompromised Adult | ☐ Vulnerable Child |

**Save**   **Cancel**

Please address the following:
- Age Group does not match date of birth

thank you!

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