

Starting a private practice in family medicine in Malta

1. Register with the Medical Council in order to be able to practice as a medical doctor (email mcmapplications@gov.mt for information on the application procedure).
2. Once registered as a medical doctor, apply for the specialist accreditation (email the registrar at sac.medical@gov.mt for information on the application procedure). If you are not a specialist in family medicine, you should skip this step.
3. It is advisable to register with the Maltese College of Family Doctors (MCFD) www.mcfed.org.mt to be able to attend activities pertaining to continuous medical education.
4. It is also advisable to register with the Association of Private Family Doctors (APFD) www.apfd.eu to remain abreast of developments relevant to working in private practice.
5. Get a social security number from your “regional hub”, i.e., the agency in your municipality of residence (click on the following link to find out where your agency is located: <https://www.servizz.gov.mt/en/Pages/Servizz/Locations/default.aspx>). You need to go there in person, and they will generate your social security number on the spot.
6. Register with Jobsplus: go to <https://jobsplus.gov.mt/resources/forms>, select “Employers forms” and then “self-employed engagement form”. Fill in the form, scan it and send it via email to the address indicated on the form.
7. Get a “professional indemnity policy” with one of the insurers on the island.
8. You might consider finding an accountant to help you with your financial matters.
9. Get an electronic health record system that would allow you to create your patient database and manage your practice.
10. Get sick leave certificate forms from the same “regional hub” where you got your social security number.
11. Get POYC prescription pads together with prescription pads for narcotics and psychotropic drugs from Floriana Health Centre.
12. Find a clinic that needs new doctors and start working. Alternatively, you can establish your own premises, passing through the procedures of the Planning Authority (PA) and the Commission for the Rights of People with Disability (CRPD).